



Career Opportunities in Syria: Hiring Qualified Education and Administrative Professionals.


Our esteemed Client in Syria requires Qualified Education and Admin Professionals who meet the prescribed requirements below:

#	Job Title	Job Requirements
1.	English Language Teacher	<ul style="list-style-type: none"> Bachelor's/Master's in relevant subject (preferably international on-campus) 5+ years teaching IGCSE/A-Level (CAIE)
2	Chemistry Teacher	<ul style="list-style-type: none"> Proven track record with GPA 3.5+
3	Physics Teacher	<ul style="list-style-type: none"> Excellent English (IELTS 7+ or equivalent)
4	Computer Science Teacher	<ul style="list-style-type: none"> Preferred: Certification in international curricula, Arabic language skills (or willingness to learn in 4 months)
5	Math Teacher	<ul style="list-style-type: none"> Knowledge of Arabic language will be considered an added advantage Classroom management, IT skills, and differentiated instruction familiarity Male&Female Both Age: 30–45 years (preferred) (01 Position for each category)
6	Section Head Senior	<ul style="list-style-type: none"> Master's in Education or subject specialization (international university) CAIE certifications 5+ years in senior leadership in an international school English proficiency (IELTS 7.5+) Male&Female Both Age: 35–50 years (preferred) (01 Position)
7.	Computer Instructor	<ul style="list-style-type: none"> Bachelor's/Master's in CS, IT, or related field 5+ years in similar role (educational environment preferred) Skills in: PHP/Python dev, Linux, networks (CISCO/MikroTik), CCTV, graphic/web dev Experience with school systems (SMS, LMS) Cambridge A Level teaching experience Programming expertise: Python, Java, SQL Knowledge of AI, ML, robotics is a plus Arabic preferred Male&Female Both Age: 30–45 years (preferred) (01 Position)
8.	Head of DACE (Academic, Curriculum, Examination)	<ul style="list-style-type: none"> Master's in Education/Curriculum/Exams (from top university) 5+ years in curriculum coordination (Cambridge or IB setting) Deep knowledge of CAIE (all levels) Skills in exam design, assessment, data analysis Arabic preferred Male&Female Both Age: 35–50 years (preferred) (01 Position)
9.	Administrative Assistant	<ul style="list-style-type: none"> Bachelor's/Master in Business Admin, Project Management, or similar 5+ years admin experience (preferably in schools) Skills in file/inventory/purchase management High integrity and confidentiality Arabic Language will be preferred Microsoft Office proficiency Strong English communication; Arabic a plus Male&Female Both Age: 30–50 years (preferred) (01 Position)
10.	Economics/Business Teacher	<ul style="list-style-type: none"> Bachelor's/ Master in Business Economics, or similar 5+ years admin experience (preferably in schools) Microsoft Office proficiency Strong English communication; Arabic a plus Male&Female Both Age: 30–45 years (preferred)

		<ul style="list-style-type: none"> • (01 Position)
11	Discipline Incharge	<ul style="list-style-type: none"> • Retired personnel from Pakistan Armed Forces • (01 JCO & 02 NCOs) • Minimum qualification: FA/FSc • Minimum 5 years' relevant experience • Age: 35–50 years (preferred) • Basic English and Arabic knowledge • Strong personality with sound physical & mental fitness • Experience with CCTV, access control, surveillance & monitoring • Familiarity with room and emergency procedures • (03 Position)

Terms & Conditions: -

- Terms and Conditions will be settled at the time of the Interview.

How to Apply

- **Job Portal:** Interested applicants can apply via OEC's website <https://oec.gov.pk/>.
- **Help-Desk Team:** for technical support, contact the **OEC-Helpdesk team** at UAN: [0311-0011-632](tel:0311-0011-632) or Email: helpdesk@oec.gov.pk
- The applicant will submit/attach the deposited Bank challan amounting to Rs. **500/-** generated at the time of online application submission

Closing Date: 26th Jan 2026.

Operations & I.T Wing, Overseas Employment Corporation, Head Office, Islamabad